



## **Central Bank of Nigeria**

[www.cbn.gov.ng](http://www.cbn.gov.ng)

### **MOTOR DRIVER**

**JOB ROLE:** Motor Driver

**JOB OBJECTIVE:** To transport people, goods or products from one place to the next

**LOCATION:** Enugu, Ibadan, Zaria

### **RESPONSIBILITIES**

- Practice safe driving habits
- Follow all state and national safety regulations and standards
- Accurately follow routes, maps, and directions
- Open vehicle doors and assist passengers
- Load cargo and baggage
- Keep exterior of vehicle clean and presentable
- Maintain vehicle equipment; replace oil, fill gas tank, perform general motor vehicle maintenance as needed for safety
- Clean windows, windshields, and mirrors as needed
- Keep interior of vehicle clean of debris and clutter
- Load and unload vehicle
- Collect payments, document amount, and offer receipts when necessary
- Complete documentation such as logs, mileage, or cargo and passenger reports
- Follow schedules and rerouting in a timely manner when faced with traffic or congestion

### **SKILLS/QUALIFICATION**

- Demonstrate safe driving practices
- Able to follow verbal directions, read maps, follow GPS
- Able to work well alone
- Reliable and punctual with dedicated professionalism to job and duties
- Able to adapt to changing schedules or routines
- Excellent communication and time management skills

- Able to assist passengers when needed
- Organized and able to follow a schedule
- Focused on customer service
- Positive attitude and professional demeanor
- High school diploma or equivalent; relevant experience or knowledge, skills, and mental ability, equivalent to 2 years of high school education
- Valid driver's license (Class E) and clean driving record
- Must be able to pass criminal background check
- Physically able to lift and carry object up from 30 to 50 pounds
- Physically able to reach, stretch, bend, and sit for long periods of time during daily routine
- Previous professional experience driving preferred; training may be provided
- Able to work night, weekends, and holidays as needed
- Have knowledge of basic security measures/skills
- Possession of WAEC or NECO with five credits including English language, and Trade Test I, II, & III is an added advantage.

#### **METHOD OF APPLICATION**

Applicants should upload their letters of application, resume/curriculum vitae and credentials on the website <https://cbncpp.org> within two weeks of this publication and indicate clearly the position applied for and the preferred location.

**For further information please, call: 07002255226**

**Signed: Management**