



Central Bank of Nigeria

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INFORMATION TECHNOLOGY OFFICER

JOB ROLE: IT Officer/Systems Administrator

JOB OBJECTIVE: To maintain the Centre's Management Information Systems and to advise on matters relating to Information and Communication Technology.

LOCATIONS: Enugu, Ibadan, Zaria

RESPONSIBILITIES

- Manage technology services that meet operational requirements of the Centre.
- Serves as the lead IT liaison with senior administration, faculty, staff and students of the Centre and host university.
- Ensure the availability, performance and security of IT systems and applications at the Centre.
- Plan, organize, control and evaluate IT and electronic data operations.
- Perform systems, network, communications and data base management and administration.
- Set up, configure and maintain computer systems and issue password and login.
- Prepare tender specifications and advise on the selection of computer hardware and software, as required.
- Co-ordinate repairs and preventive maintenance of hardware and systems software.
- Provide inputs to the design, development, implementation and updating of the website of the Centre of Excellence.
- Carry out internal audits of the quality systems of the Centre.
- Maintains currency of knowledge with respect to relevant state-of-the-art technology, equipment, and/or systems.
- Performs miscellaneous job-related duties as assigned.

SKILLS/QUALIFICATION

- Proven working experience as an IT manager or relevant experience
- Excellent knowledge of technical management, information analysis and of computer hardware/software systems

- Expertise in data centre management and data governance
- Hands-on experience with computer networks, network administration and network installation
- Ability to foster a cooperative work environment ,including managing personnel
- Minimum of a Second-Class honours degree in Computer Science/Management Information Technology
- Possession of NYSC Discharge certificate

METHOD OF APPLICATION

Applicants should upload their letters of application, resume/curriculum vitae and credentials on the website <https://cbncpp.org> within two weeks of this publication and indicate clearly the position applied for and the preferred location.

For further information please, call: 07002255226

Signed: Management